YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Nayak Nityanand Sai Government College, Aara
• Name of the Head of the institution	Mrs. Vandana Pathak
• Designation	Principal In Charge
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07763223430
• Mobile no	8839377352
• Registered e-mail	govtcollegeara@gmail.com
• Alternate e-mail	
• Address	Thuthi Amba Road, Village - Aara Distt - Jashpur
• City/Town	Jashpur
• State/UT	Chhattisgarh
• Pin Code	496331
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status		
• Name of the Affiliating University	**Sant Gahira Guru Vishwavidyalaya, Sarguja, Ambikapur**	
• Name of the IQAC Coordinator	**Mr. Ashish Kumar Rajpal**	
• Phone No.		
• Alternate phone No.		
• Mobile	**7987051417**	
• IQAC e-mail address	**iqacaara@gmail.com**	
• Alternate Email address		

3.Website address (Web link of the AQAR (Previous Academic Year)	https://govtcollegeaara.in/wp-content/uploads/2022/05/AQAR-2020-21.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://govtcollegeaara.in/wp-content/uploads/2021/08/college-academic-calendar-2021-22.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C**	**1.87**	**2021**	**21/12/2021**	**20/12/2026**

6.Date of Establishment of IQAC	**16/06/2022**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institute	**Planning and Non Planning Establishment Budget**	**State Government**	**01 April 2021 to 31 March 2022**	**8552800**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	**View File**
9.No. of IQAC meetings held during the year	**4**
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Rules for accessing library resources was prepared.

2. Discussion on progress of courses, Internal examination and result analysis was held during IQAC meetings.

3. Preparation for accreditation by NAAC was carried out.

4. Development and Maintenance of college website.

5.Discussion and planning for starting value added courses.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Nil	**Nil**

13.Whether the AQAR was placed before statutory body?	**No**
• Name of the statutory body	

Name	Date of meeting(s)
Nil	**Nil**

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	**30/11/2022**

15.Multidisciplinary / interdisciplinary

Institute offers Foundation Courses - Hindi and English for students enrolled in B.Sc., B.A. and B.Com. programs. In addition to that Students enrolled in these programs also participate in Foundation Course of Environmental Studies in thier 1st Year.

16.Academic bank of credits (ABC):

NIL

17.Skill development:

NIL

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

NIL

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

NIL

20.Distance education/online education:

NIL

Extended Profile

1.Programme

1.1   **117**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **166**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2   **138**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	[View File](#)

2.3   **57**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1   **8**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2   **20**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1	**117**
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	**166**
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	**138**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	**57**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	**8**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**20**

File Description	Documents
Data Template	[View File](#)

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**10**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**8.20**
4.3 Total number of computers on campus for academic purposes	**2**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Nayak Nityanand Sai Government College, Aara District Jashpur (C.G.) is affiliated to Sant Gahira Guru Vishwavidyalaya, Sarguja, Ambikapur (C.G.) and follows the syllabus provided by this Vishwavidyalaya. ForUndergraduate Programs- B.A., B.Sc. and B.Com.,Central Board of Studies, Department of Higher Education, Governmentof Chhattisgarh providesyllabus which is forwarded by the Vishwavidyalaya to this institute and forPostgraduate Program M.Sc. (Botany), Vishwavidyalaya providethe syllabus according to which teaching learning activities are carried out. In the beginning of academic year Commissioner, Department of Higher Education, Government of Chhattisgarh provideAcademic Calendar and accordingly Institute's academic calendar andclassroom time table are constructed. Teachers take daily attendance of the students in an attendance register. They also maintain a daily diary in which they mention the topics taught on daily basis with date and get it counter signed by the Principal at the end of each month. By examining the daily diaries of the teachers we track the progress

of completion of the syllabus each month. Guest lecturers are appointed against vacant posts of Professor and Assistant Professors as per instructions from Commissioner, Department of Higher Education, Chhattisgarh.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	https://govtcollegeaara.in/wp-content/uploads/2021/08/academic-calandor-2021-22-NEW.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic calendar specifies dates for the admission, commencement of classroom and working days in each month, student union activities, sports and cultural activities, holidays and tentative dates of the examinations. Vishwavidyalaya notifies dates and procedure for admission.Admission Guideline is provided by Department of Higher Education, Chhattisgarh. Principal constitutes time table committee, which prepares classroom time table and allocates teaching timeto the faculties as per the academic calendar and notify time table.Schedule of Internal exams such as half yearly and pre final exams are displayed on notice board and notified to the students. Internal examination committee organizeinternal examinations. Unit tests are conducted by the concerned subject teacher. Subject teacher monitors the teaching learning activities. Academic activities are performed on priority basis and other activities are carried out without disturbing the regular classes. Vishwavidyalaya notifies the dates and procedure of the fresh enrolments of the students, registration for annual exams and semester end exams. Concerned forms are collected from the students, verified and then forwarded to the Vishwavidyalaya for further action. Vishwavidyalaya also provides the schedule of the examinations, issue admit cards of the concerned exam to the students, organize exams, evaluate answer sheets and declare the results.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University   **C. Any 2 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	<u>View File</u>

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	<u>View File</u>

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data

requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

15

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

According to the syllabus of Undergraduate programs, issues relevant to Environment and sustainability are taught as per following - 1.Environmental studies is taught at undergraduate programs in firstyear as one course. 2.In B.A. Part – 3, issues related to environment and sustainability are discussed in Economics Subject as Development and Environmental Economics. 3.In B.A. Part – 1, Geography subject have topics related to environment such as global warming, climate change, deforestation.and pollution. 4. Zoology and Botany subjects in B.Sc. Part -3 have topics related to ecology and environmental importance. In Postgraduate program M.Sc. (Botany), contents related to environment and sustainability are taught in papers as follows1.Systematics, Evolution and Environmental Science in 2nd semester 2.Principles of Ecology in 3rd semester, 3.Intellectual property, Human rights and environmental basics in 3rd semester. Plantation is carried out by students in indoor ground and in outdoor ground. In B.A. Part-1, Sociology subject has contents

such as structure and component of Indian society, familial and social problems in which gender issues have also been covered..

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

97

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	https://govtcollegeaara.in/wp-content/uploads/2022/12/Feedback-Action-Taken-Teacher-student-combined-2021-22_compressed.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://govtcollegeaara.in/wp-content/uploads/2022/12/Feedback-Action-Taken-Teacher-student-combined-2021-22_compressed.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

79

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

59

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

As most of the students belongs to economically weak background, thus special attention is needed to cater the educational needs of the students. To strengthen and evaluate understanding in the subject taught, institute organizes internal exams. These internal exams include Quarterly Exams, Half yearly examinations and Pre final examinations mentioned in Academic calender. Unit tests are organized by subject teachers on time to time basis. Internal exam committee organizes internal examinations. Question papers in these internal exams are prepared and assessed by the concerned subject teachers of the institute. In addition to that, daily interactions, informal discussions and oral questioning are involved in the classes and assignments are given to students which help us in assessing the learners. Based on the performance on various modes of assessments throughout the year, advance learner and slow learner students are identified. Advance learners are encouraged to participate in various competitive examinations. Special attention is given to slow learners, to encourage them to participate in classroom discussion, teaching learning processes and helping them to understand basics of subject being taught.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
166	8

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

There are following student centric methods are used in the institution -

1. Practical Classes - Students are involved in practical classes as per their syllabus. Subjects such as Geography, Chemistry, Zoology and Botany (UG and PG) have practical classes.

2. Project Work &Field Work – At postgraduate program M.Sc.(Botany) 2nd semester, students have to participate in project work as part of syllabus. Postgraduate program M.Sc. (Botany) 4rth semester also have Dissertation as part of syllabus. At Undergraduate program, First year students have field work exercise in Environmental Studies.

4. Discussions – classroom discussions and informal discussions will help in overall development. This provides opportunity to advance their communication skills and critical thinking.

5. Oral Questioning - During teaching learning activities in the class, teachers asks questions related to subject taught in the class to enhance understanding.

6. Lecture method – This is the most frequently used way of conducting teaching learning in this institution. Lecture using blackboard is the main part of the teaching methodology, which aims to motivate students and help them in build understanding on the concerned topics.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Smartphone as ICT tool – As the institution faces electricityproblem and has less computers, we emphasize on usage of Smartphones as ICT tool in classroom teaching. Teachers and students are also encouraged to use epgpathshala and SWAYAM. In this institution, we also use computers, televisions screen, projectors as ICT tools. WhatsApp Groups are formed for communication, discussion, sharing of study materials. Google classroom is being used in B.Sc.-Zoology and B.A.-Economics. Projector and television is also used in displaying videos during various extracurricular activities. Television is used to display dissection in Zoology practical subject.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

7

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

8

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

15

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Prior information about exams are provided tostudents through various mechanisms such as display on notice board, whatsapp group, classroom and informal interactions. Principal forms an internal examination committee, members of organize Internal Exams. Mode of the exams are written. For the session 2021-22 this institutionserved as exam center for Annual Exams of B.A., B.Sc. and B.Com. programmesand Semester End Examinations of M.Sc.(Botany). ForM.Sc. (Botany) internal examinations are consists of 3 Comprehensive Continuous Assessments (CCA-I, CCA-II and CCA-III) which are organized at departmental level and has weightage of 30 marks. Mode of CCA is provided in the syllabus of M.Sc. (Botany). Practical Exams and Annual Exams of UG programmes and Semester End Examinations of PG programme are organized as per notification of Vishwavidyalaya. For annual examination and Semester End Examination, universitynotifies registration process, provide admit card and time table, according to which examinations are conducted.For practical examination, one internal and one external examiner are appointed by principal of the institution and by Vishwavidyalaya respectively. External Examiner for practical examination examine performance of students and send marks on foil/counter foil to Vishwavidyalaya along with attendance sheets and answerbooks.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

We ensure timely, transparent and efficient way to deal with examination related grievances. At institution level, help desk, notified by Principal looks after the concerned matter. This help desk is constituted as per letter from Department of Higher Education, Mantyalaya, Mahanadi Bhawan Atal Nagar Raipur no.1202/713/2019/38-1 Atal Nagar, date - 10/04/2019. Student raise their problems or issues, academic and non-academic, before the help desk or directly to principal. Help Desk committee consists of an incharge officer as chairman, Student council incharge and a female professor or assistant professor as member and student council representatives as volunteers. Subject teachers also resolve concerns of students at classroom level. University level administration helps the student to address their issues related to Examination, admission processes, Mark-sheet, Degree, Migration

certificates etc. Student can approach directly to the Vishwavidyalaya administration by mobile number, email or complaint box given on its website or by making physical application to Vishwavidyalaya through principal.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Our institute follows syllabus provided by Sant Gahira Guru Vishwavidyalay Sarguja, Ambikapur. Course outcomes are discussed with students prior to the commencement of classes and also displayed in website. In B.Sc. Prgramme, Zoology, Botany, Chemistry as main subjectsHindi & English asFoundation course are being taught. In B.A. Programme, Sociology, Geography, Economics as main subjects and Hindi & English as Foundation course are being taught. M.Sc. (Botany) is 4 semester programme offering studyof advance concepts of Botany.Bachelor of Commerce provides study of financial accounting and mathematics, Regulatory framework, Environment and Economics related to business. It also involves insight into corporate and cost accounting, management, company law, statistics and entrepreneurship, Income Tax and Indirect tax, Management accounting and auditing, financial management and market operation. Hindi and English are taught as foundation courses in all Undergraduate programmes, in which students learn about essay writing, reading comprehensions, grammar, letter writing, translation and poem. Student also learn Environmental Studiesas Foundation course in the first year, in which they go through with the hot topics of environmental concerns, biodiversity and sustainable development.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	<u>View File</u>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Institution follows different approaches to evaluate program outcomes, Programme specific outcomes and course outcomes. Direct approaches for undergraduate programmes involve performance in Annual Examinations, Internal examination and tests. Direct Approaches for postgraduate programme involve performance in Comprehensive Continuous Assessment (CCA) and Semester End Examinations. Results of these examinations are analyzed and discussed by teachers and further necessary efforts are taken to improve student performance such as discussion on answers written by students during internal examinations and CCA and also providing feedback on answer writings. Indirect approaches involve observation of skills and knowledge in various activities throughout the session such as performance in Vad-Vivad, Essay writing competition, Bhashan and active participation in classroom discussion.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

55

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://govtcollegeaara.in/wp-content/uploads/2022/12/Student-Satisfaction-merged-2021-22-1.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

This college is government institution. Despite of low funding and human resources, college encourages research and innovation amongstudents and faculties. In postgraduate programme M.Sc. (Botany), students participate in project work and social outreach in 2nd semester and Dissertation in 4th semester under supervision of subject teachers. These courses also encourages students to innovate and create knowledge and through documentation and discussion they practice transfer of knowledge.They also study Research Methodology and computer application in 1st semester. For experimental learning, laboratories are also available in Zoology, Botany, Chemistry and Geography subjects.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In Session 2021-22, there were following2 extension activities were organized -

1. Nasha Mukti Jagrukta Rally (Deaddiction Awareness Rally) - This railly was organized by NSS unit of the college on 26/02/2022 at village -Aara to sensitize and awareabout deaddiction from various narcotics, tobacco and alcoholicproducts.

2. World Cycling Day Rally - This rally was also organized by NSS unit of the college on 03/06/2022 at Village-Aara to create awareness on Environmnet Protection from Pollution and to promote plantation and cleanliness in village Aara.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	*View File*
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	*View File*

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

59

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	*View File*

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

This College has its own building with09classrooms and 4 laboratoriesfor Zoology, Botany, Chemistry and Geography. 1 library cum reading room is alsoavailable having1773 books.

Institution has 2 computers and 2 LCD projectors, 1 sound system and 1 LCD Television. Being in rural area, TATA sky connection for television is also availble in college. Students are also encouraged to use "Virtual Labs - An Ministry of Education, Govt. of India Initiative" for learning practical works. In Zoology Lab compound and dissecting light microscopes, Haemoglobinometer, Haemocytometer slide, Photocalorimeter, Turbiditimeter, Model of Human Body Parts, Museum specimens of different animals, Permanent Slides, chromatography chamber and Charts are available. In Botany lab compound light microscopes, Dissecting Microscopes, Permanent Slides, Weighing machine, Camera lucida, Centrifuge, Ganong's Potometer, Ganong's Respirometer, Willmount Bubbler, Museum specimens, Chromatography jar, Microtome and Oven are available. In Chemistry laboratory hot air oven, hot water bath tub, muffle furnace, pH Meter, Calorimeter, Distillation unit, digital weighing machine, turbidity meter, burette, pipette and other glassware and chemicals for practical classes are available. In Geography Lab maps of Chhattisgarh and India, plain table set, Prismatic compass set, Chain, Compass Box, Rain Gauge, Toposheets, Spirit Level, Globes are available.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

In this institution, Badminton, Table tennis, Volleyball, Carom, Chess, Cricket, Bhala, Tawa, Hockey, Skipping rope are available. Hall and Indoor ground are well maintained for cultural activities.Sound system with 2 Sound boxes is available in college. Hall and Indoor ground are used for cultural activities. Indoor and outdoor ground are used for sports activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart

class, LMS, etc.

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is currently being operated manually. A register is maintained in library to document issuance and return of books.Library card is issued to each regular student enrolled in UG and PG programme. A Library cum reading room is available.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the `E. None of the above`
following e-resources e-journals e-
ShodhSindhu Shodhganga Membership e-
books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

`.07134`

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

`106`

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

As this college is located in remote rural area, broadband connection is currently not available in college. Institution has alternative source for internet connectivity. We use internet from personal smart phone's hotspot and 4G Dongles to operationalize the essential works of the institution.College has 2 computers for students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

2

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution   **E. < 5MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3.99

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Department of Higher Education, Government of Chhattisgarh allocate funds for purchasing resources. As this college is government college, purchasing of required materials is done under Store & Purchase Rules. Blackboard in classroom is regularly utilized for teaching learning process.Cleaning of classroom, baramda, library and laboratory is maintained by non teaching staff.Instructions are pasted on walls of laboratory and library about maintenance and utilization.Stock register is maintained by store incharge. Store Incharge issue sports material to students as per availibility and thier requirement. Construction work at campus and electricity work of transformer is maintained by Public Works Department, Jashpur Division and Chhattisgarh State Power Distribution Company Limited respectively. College Building's electricity work is maintained by local skilled person if required.Practical records, submitted by students after practical exams, are stored for a year. Library card is issued to each student. A register is being maintained in the library for recording book issue and return. Maximum 2 books are issued to each student in once. Before commencement of final exams students,obtain no dues certificate from library, sports and office in charge. Monthly information related to auction of scrap is provided to Commissioner, Department of Higher Education, Chhattisgarh.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

83

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to Institutional website	https://govtcollegeaara.in/2022/06/23/international-yoga-day-21-06-2022/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

90

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

90

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

7

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Principal notify Student union after election or nomination process as mentioned in ordinance provided by Sant Gahira Guru Vishwavidyalaya Surguja. As per the Ordinance, Student Union

consists of Student Council and Activity Societies under patronage of Principal of the college. Student Council include President, VicePresident, Secretory and Joint Secretory and class representatives. College emphasizes active participation of students in various committees for decision making. Help Desk Committee, IQAC, Technical Capacity Building workshop Organizing committee and different committeeshave student representation.

File Description	Documents
Paste link for additional information	https://govtcollegeaara.in/2021/11/20/committees-2021/
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

As this is newly established institution and due to less number of students passed out in final year exams, Alumni association is newly formed and is in developing stage. Alumni association was constituted on 17-12-2018 under the patronage of Principal and is active since then. Mr. Gopal Krishan Yadav (Assistant Professor, Commerce) is in-charge of the association for this academic year.

As on date alumni association is not registered. College will soon register the association. Objective of the association is to support the institution in various activities which facilitate benefit of the students and institution. To contribute toward formation of improved learning environment in institution through organizing activities, financially assisting to poor students and institution, giving suggestions on developmental issues.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Located in rural tribal area, where majority of the people belong to economically weaker background, institution thrusts on enhancing their educational needs.This is also reflected by our motto – Dhiyo yonah Prachodayat meaning intellect that inspires and Aapt Dipo Bhawa – Be a light unto yourself. Mission – Government College, Aara, is situated in remote rural area. Being in a tribal area, this region is marginalized as far as the higher education is concerned. Our mission is - 1. To provide value based and quality education. 2. To promote higher education among youths in this region. 3. To work towards holistic development of students so that they independently identify and cater the need of society. 4. To strive for excellence and to provide a better learning environment. 5. To propagate cultural diversity, ecofriendly practices and to promote sustainable development.Sanctioning new posts, Transfer and Posting of Teaching and Non teaching staffs, provide funding, Opening new courses and programmes are done by Department of Higher Education, Government of Chhatisgarh. Principal serves as head of the

institute. All the academic and administrative processes in the college are monitored and carried out by various committees under supervision of the Principal.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

To operate, monitor and coordinate different functions of the college, Principal forms various committees. Separating various functions across various committees and providing them autonomy to carry out functions reflects the decentralization and participation of each member. Members of the committees consist of Teachers, office staff and students and in some cases parents or social workers. Planning and implementation of action in the tuning with vision and mission is carried out by these committees undersupervision of Principal. As this is newly established institution , hence through regular IQAC meetings, institute monitors and review academic and co curricular activities. Other various empowered committees are Janbhagidari Samiti, Alumni Association, Student Union, Purchasing committee, Internal examination committee, Student grievance redressal committee (Help Desk Committee), Admission cell, Time table committee etc. They organize meetings to take and monitor such decisions in line with vision and mission and get notify by principal. In addition to that Parent Teacher meeting is organized to discuss various aspects of Teaching learning processes, evaluation, student performance and other activities.

File Description	Documents
Paste link for additional information	https://govtcollegeaara.in/2021/11/20/committees-2021/
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Established in 2012, this college depends on State Government's provided funds and resources. College is in tribal notified rural area, which is also bordered with neighbor Jharkhand state. SWOC analysis and regular Feedback from stakeholders are taken and analysed to improve quality in institutional practices. The following proposed strategic steps are needed – 1.Increasing student enrollment in existing programmes. 2.Establishing Solar panels and broadband to cater institution's electricity and internet need. 3.Filling up vacant positions with regular staffs. 4.Modernizing existing classrooms, library and laboratories. 5.Opening of employment oriented professional programmes. 6.Digitization of office works. 7.Boundary wall, Playground and Cycle Stand will be constructed.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Principal is head of institute and also Drawing and Disbursing Officer (DDO).Principal notify committees for various functions such as Admission, Internal Examination, IQAC, Purchasing Committee etc. Different functions are carried out by these committees and supervised by Principal.Chhattisgarh Civil Services (General Conditions of Service) Rules, 1961 and Chhattisgarh Education Service (Collegiate Branch), 1990 are applicable on regular teaching staff. For Non teaching Staff such as Assistant Grade-3, Laboratory Technician and Peon, appointment is made through Recruitment Exams.Chhattisgarh Civil Services (Classification, Control and Appeal) Rules 1966 and Chhattisgarh Civil Services (Conduct) Rules, 1965 are applicable on non teaching posts. Guest lecturers against vacant positions of Assistant Professors and Professor are appointed by college as per instructions provided by Commissioner, Department of Higher Education, Chhattisgarh. Right to Information Act, 2005 is applicable to this college. For providing services to students, their applications regarding Fees Refund, Admission, Scholarships, Books issue, Transfer certificate, Marksheet, Character Certificate,Identitiy card issue are also covered by Chhattisgarh

Lok Seva Gurantee Act, 2011. Monthly information of applications recieved from students regarding these services, resolved and pending for resolution is provided to Commissioner, Department of Higher Education, Chhattisgarh.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://govtcollegeaara.in/wp-content/uploads/2022/03/organogram.pdf
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

    A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	[View File](#)
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Being a State Government Institution, welfare measures of employees are bound to various rules as decided by Chhattisgarh State Government. As per various rules and regulations applicable following welfares measures are provided to regular employees- 1. Promotions are made as per state governments rules. 2. Regular staffs are provided with Group Insurance Scheme and Pensionas per state government rules. 3. Department of Higher Education Government of Chhattisgarh give permission to employees for pursuing Ph.D. orM.Phil. 4. Leave facilities such as Casual Leave, Earned Leave, Medical Leave, Maternity and Child care leave (for

female staff), Paternity leave as per Chhattisgarh civil services (Leave) rules, 2010. 5. Financial Incentives such as increment in Dearness allowance, Annual Salary increment are provided as decided by Finance Department of state government. 6. Compassionate Appointmentfor dependent, in case of death of On duty regular employee. Health Department, Government of Chhattisgarh sanction various hospitals across Chhattisgarh for medical purpose. In addition to these measures,

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Confidential Report - Prescribed format for "Confidential Report" is available in the office along with forms of "Necessary Information related to Government Employee" and "Annual Information of Fixedand Movable assests". Each regular teaching

staff and non teaching staff fill this forms for self assessment at the end of March each year. Principal give remark on confidential report of each employee andforward it to Reviewer Officer (Additional Director, Department of Higher Education, Sarguja Division, Ambikapur) and then Sanctioning Officer (Commissioner, Department of Higher Education, Chhattisgarh). Confidential report of Principal is first remarked by Additional Director, Higher Education Department, Sarguja Division, Ambikapur and then Sanctioning Officer (Commissioner, Department of Higher Education, Chhattisgarh). Performance Based Appraisal System (PBAS) for teaching Staff - All regular teaching staff (Assistant Professors and Professors) fill the form prescribed under Performance Based Appraisal system, which is forwarded to Joint Director, IQAC, Directorate of Higher education, Raipur at the end of March every year for review and further necessary action. Promotion of Peon , Assistant Grade-3 and Assistant Grade-2 is based on state government rules and according to which Commissioner, Department of Higher education, Government of Chhattisgarh notify seniority list and promotion order.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Principal is the Drawing and Disbursing Officer (DDO) and is authorize by Office of The Accountant General (Lekha aur Hakdari), Raipur, Chhattisgarh to withdraw funds from District Treasury, Jashpur for office establishment. Accountant General renew authorization of DDO each year in the begining of new financial year. Commissioner, Department of Higher Education, Government of Chhattisgarh notify the appointment of Principal and DDO. Presently Mrs. Vandana Pathak, Assistant professor (Economics) is Principal Incharge and DDO of this college. Office of the Accountant General, Raipur and Directorate of Treasury, Accounts and pension (Sarguja Division) conducts external financial audits time to time. In addition to that data matching (Lekha Milaan or Ankde Milan) of expenditure in every quarter is carried out as per letter from Accountant General's office, Raipur. Principal/DDO

authorize all the records of financial transaction of the college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Department of Higher Education, Govt. of Chhattisgarh provide fund under different heads of budget for purchasing of various items and paying salary and allowances to staff. Purchasing of items are carried out as per Chhattisgarh Store purchase rules, 2002. Institution ensures optimal utilization of resources through Principal, who notify purchasing committee which ensures purchasing of required resources as per Purchase Rules. Teachers provide requirements for Laboratory equipment and materials, Books, furniture, ICT devices for purchasing from the fund allocated in concerned heads. Quotation are sought and necessary formalities as per rules are carried out. Then after receiving and checking purchased resources entry in stock register is carried out by store in-charge. Details of bills are entered in treasury portal (https://ekoshonline.cg.nic.in/) then Online payment to vendor or paying salaries and allowances to staff is done by District Treasury, Jashpur. Mr. Sanjay Pal Singh Painkra, Assistant Grade - 3 is currently store in- charge and maintains register for storing and issuing items from store.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In this academic year 4 IQAC meetings were organized. Main contributions for this year were as following -

1. Time schedule and rules were framed and passed for operationalizing library works.

2. Due to releiving of 2 non teaching staffs, office workdivision was facilitited by IQAC and principal notified work division order.

3. Discussion on progress of syllabus and examination was carried out.

4. Common format for documenting events andactivities was prepared to strengthen documentation.

5. A resolution was passedon starting Value Added course on "Daily Life IT" in this academic year.

6. Prosopal for developing a Botanical Garden was passed.

File Description	Documents
Paste link for additional information	https://govtcollegeaara.in/iqac/
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC of this institute comprise of teachers, non teaching staffs, students, alumni, parents of students, chairman of janbhagidari samiti and local citizen. Discussion onprogress ofacademic work, syllabus, student attendance, use of ICT in teaching learning and performance of students in examinations were carried out and reviewed in meetings. 2. Teachers are encouraged to increase attendance of students in classroom activities. 3. IQAC also discusses on organizing activities mentioned in and as per academic calender. 4. Progress of NAAC related works and preparing AQAR of the college are also part of agenda in IQAC meetings. 5. As this is new institution, regularizing IQAC meetingsis crucial to review and to improve in quality aspects. 6. Documentation of various activities is necessary. IQAC encourages teachers and staff to document various activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://govtcollegeaara.in/ssr/
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institute has separate toilets facility for male and female. Institute has Women Sexual Harassment Redressal committee (Internal Compaints Committee) for female students and provide them necessary guidance. Information about sexual harassment redressal is also provided in wall of entry gate of college building by Chhattisgarh State Women Commission. A separate common room is available for female students. In this way Institute ensures the facilities whichshows gender sensitivity. Reservation for Women is provided during Admission in UG and PG programmes as mentioned in Admission Guidelines. In Addition to that webinar on Internation Women's Day was organized to promote gender sensitivity on 08.03.2022.In additioin to that College has organized Legal Awareness Program on "Good Touch, Bad Touch" on 17/09/2021. Web link for the activity is -https://govtcollegeaara.in/2021/09/28/legal-awareness-program-17-09-2021/

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://govtcollegeaara.in/facilities-for-women/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system

Hazardous chemicals and radioactive waste management

Solid and Liquid Waste Management - Waste management is ensured by providing dustbin. As the numberof students is currently low and location of campus is interior, institute has less waste production. Solid waste is managed by Dustbin. Institute has sufficient dustbins for current solid waste produce. Liquid waste is also in lower quantity, sometimes null. Also Canals are made around building to flow the water. Soaking pits are there to absorb the liquid out flow from washroom. Presently there is no e-waste management facility. An online lecture event was organized by District Legal Service Authority, Jashpur on "Management - A speical drive for solid waste" on 31/01/2022, weblink is -https://govtcollegeaara.in/2022/02/01/webinar-on-environmental-issue/

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**

5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Sadari and Hindi are locally spoken language. Most of the Localstudents in college speak Sadari and Hindi which represent linguistic inclusiveness.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Institution has organized "Jhiram Shrdhanjali Diwas' on 25/05/2022 to sensitize students and teachers to constitutional obligations. In this event students and teachers took oath to contribute in making peaceful society. Weblink of the event is -https://govtcoll egeaara.in/2022/05/28/%e0%a4%9d%e0%a5%80%e0%a4%b0%e0%a4%ae-%e0%a4% b6%e0%a5%8d%e0%a4%b0%e0%a4%a6%e0%a5%8d%e0%a4%a7%e0%a4%be%e0%a4%82% e0%a4%9c%e0%a4%b2%e0%a4%bf-%e0%a4%a6%e0%a4%bf%e0%a4%b5%e0%a4%b8-25 -05-2022/

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://govtcollegeaara.in/2022/05/28/%e0%a4%9d%e0%a5%80%e0%a4%b0%e0%a4%ae-%e0%a4%b6%e0%a5%8d%e0%a4%b0%e0%a4%a6%e0%a5%8d%e0%a4%a7%e0%a4%be%e0%a4%82%e0%a4%9c%e0%a4%b2%e0%a4%bf-%e0%a4%a6%e0%a4%bf%e0%a4%b5%e0%a4%b8-25-05-2022/
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In this academic year, Institution organized following days of national and international importance -

1. Independance Day on 15/08/2021 - Weblink of the program is -https://govtcollegeaara.in/2021/08/15/independence-day-15-08-2021/

2. Republic Day on 26/01/2022 - Weblink of the program is -https://govtcollegeaara.in/2022/01/30/republic-day-26-01-2022/

3. National Science Day on 28/02/2022 - Weblink of the program is -https://govtcollegeaara.in/2022/03/16/national-science-day-28-02-2022/

4. World Environment Day on 05/06/2022 - Theme of this year was "Only One Earth". Weblink of the program is -https://govtcollegeaara.in/2022/06/07/only-one-earth-world-environment-day-05-06-2022/

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. 1st Best Practiceis " Technical Capacity Building Workshop 4.0". Thisyear it was organized on 13/09/2021 - 18/09/2021 in Hybrid Mode.Itwasaimed to encourage smartphone usage in teaching learning processes to induce technologyfriendly learning environment. Some of the senior students participated as resource person. Participants were given the trainingto use Google's - Gmail, Drive, Meet, Chrome Classroom and Translate, PDF, Digilocker, Youtube, Powerpoint,epgpaathshala and other resources,Notification and Data Security. The use of these apps isevident in students interactions and in classroom activities.Main constraints in this practice were limited availability of the smartphoneand internet.Hence the workshop was organized to train theparticipants.

2. 2nd Best Practice isMaintaining Institution's Website. It is aimed to provide institutional information in internet.One of main requirement of the collegeis to provide informationthrough internet. Due to limited funding,creating a website and maintaining itis costly in terms of finance and human resource. So College created its own website on wordpress and is presenting

information in internet to students and general public. Website-https://govtcollegeaara.in/The main problems encountered in the practice are lack of technical staff, computer and proper internet connectivity.

File Description	Documents
Best practices in the Institutional website	https://govtcollegeaara.in/2021/09/11/technical-capacity-building-workshop-4-0/
Any other relevant information	https://govtcollegeaara.in/

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

In this academic year, college has performed in activities ofSystematic Voters' Education and Electoral Participation (SVEEP) programs. Districtlevel debate competition was organized by District Elction Office, Jashpur between01/11/2021-12/11/2021 in which onestudent Mr. Sajnay Kumar secured first position. Link of the program is -https://govtcollegeaara.in/2021/11/12/inter-college-debate-competition/

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Nayak Nityanand Sai Government College, Aara District Jashpur (C.G.) is affiliated to Sant Gahira Guru Vishwavidyalaya, Sarguja, Ambikapur (C.G.) and follows the syllabus provided by this Vishwavidyalaya. ForUndergraduate Programs- B.A., B.Sc. and B.Com.,Central Board of Studies, Department of Higher Education, Governmentof Chhattisgarh providesyllabus which is forwarded by the Vishwavidyalaya to this institute and forPostgraduate Program M.Sc. (Botany), Vishwavidyalaya providethe syllabus according to which teaching learning activities are carried out. In the beginning of academic year Commissioner, Department of Higher Education, Government of Chhattisgarh provideAcademic Calendar and accordingly Institute's academic calendar andclassroom time table are constructed. Teachers take daily attendance of the students in an attendance register. They also maintain a daily diary in which they mention the topics taught on daily basis with date and get it counter signed by the Principal at the end of each month. By examining the daily diaries of the teachers we track the progress of completion of the syllabus each month. Guest lecturers are appointed against vacant posts of Professor and Assistant Professors as per instructions from Commissioner, Department of Higher Education, Chhattisgarh.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://govtcollegeaara.in/wp-content/uploads/2021/08/academic-calandor-2021-22-NEW.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic calendar specifies dates for the admission, commencement of classroom and working days in each month, student union activities, sports and cultural activities,

holidays and tentative dates of the examinations. Vishwavidyalaya notifies dates and procedure for admission.Admission Guideline is provided by Department of Higher Education, Chhattisgarh. Principal constitutes time table committee, which prepares classroom time table and allocates teaching timeto the faculties as per the academic calendar and notify time table.Schedule of Internal exams such as half yearly and pre final exams are displayed on notice board and notified to the students. Internal examination committee organizeinternal examinations. Unit tests are conducted by the concerned subject teacher. Subject teacher monitors the teaching learning activities. Academic activities are performed on priority basis and other activities are carried out without disturbing the regular classes. Vishwavidyalaya notifies the dates and procedure of the fresh enrolments of the students, registration for annual exams and semester end exams. Concerned forms are collected from the students, verified and then forwarded to the Vishwavidyalaya for further action. Vishwavidyalaya also provides the schedule of the examinations, issue admit cards of the concerned exam to the students, organize exams, evaluate answer sheets and declare the results.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

15

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

According to the syllabus of Undergraduate programs, issues relevant to Environment and sustainability are taught as per following - 1.Environmental studies is taught at undergraduate programs in firstyear as one course. 2.In B.A. Part – 3, issues related to environment and sustainability are discussed in Economics Subject as Development and Environmental Economics. 3.In B.A. Part – 1, Geography subject have topics related to environment such as global warming, climate change, deforestation.and pollution. 4. Zoology and Botany subjects in B.Sc. Part -3 have topics related to ecology and environmental importance. In Postgraduate program M.Sc. (Botany), contents related to environment and sustainability are taught in papers as follows1.Systematics, Evolution and Environmental Science in 2nd semester 2.Principles of Ecology in 3rd semester, 3.Intellectual property, Human rights and environmental basics in 3rd semester. Plantation is carried out by students in indoor ground and in outdoor ground. In B.A. Part-1, Sociology subject has contents such as structure and component of Indian society, familial and social problems in which gender issues have also been covered..

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

97

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	https://govtcollegeaara.in/wp-content/uploads/2022/12/Feedback-Action-Taken-Teacher-student-combined-2021-22_compressed.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://govtcollegeaara.in/wp-content/uploads/2022/12/Feedback-Action-Taken-Teacher-student-combined-2021-22_compressed.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

79

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

59

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

As most of the students belongs to economically weak background, thus special attention is needed to cater the educational needs of the students. To strengthen and evaluate understanding in the subject taught, institute organizes internal exams. These internal exams include Quarterly Exams, Half yearly examinations and Pre final examinations mentioned in Academic calender. Unit tests are organized by subject teachers on time to time basis. Internal exam committee organizes internal examinations. Question papers in these internal exams are prepared and assessed by the concerned subject teachers of the institute. In addition to that, daily interactions, informal discussions and oral questioning are involved in the classes and assignments are given to students which help us in assessing the learners. Based on the performance on various modes of assessments throughout the year, advance learner and slow learner students are identified. Advance learners are encouraged to participate in various competitive examinations. Special attention is given to slow learners, to encourage them to participate in classroom discussion, teaching learning processes and helping them to understand basics of subject being taught.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
166	**8**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

There are following student centric methods are used in the institution -

1. Practical Classes - Students are involved in practical classes as per their syllabus. Subjects such as Geography, Chemistry, Zoology and Botany (UG and PG) have practical classes.

2. Project Work &Field Work – At postgraduate program M.Sc.(Botany) 2nd semester, students have to participate in project work as part of syllabus. Postgraduate program M.Sc.(Botany) 4rth semester also have Dissertation as part of syllabus. At Undergraduate program, First year students have field work exercise in Environmental Studies.

4. Discussions – classroom discussions and informal discussions will help in overall development. This provides opportunity to advance their communication skills and critical thinking.

5. Oral Questioning - During teaching learning activities in the class, teachers asks questions related to subject taught in the class to enhance understanding.

6. Lecture method – This is the most frequently used way of conducting teaching learning in this institution. Lecture using blackboard is the main part of the teaching methodology, which aims to motivate students and help them in build understanding on the concerned topics.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Smartphone as ICT tool – As the institution faces electricityproblem and has less computers, we emphasize on usage of Smartphones as ICT tool in classroom teaching. Teachers and students are also encouraged to use epgpathshala and SWAYAM. In this institution, we also use computers, televisions screen, projectors as ICT tools. WhatsApp Groups are formed for communication, discussion, sharing of study materials. Google classroom is being used in B.Sc.-Zoology and B.A.-Economics. Projector and television is also used in displaying videos during various extracurricular activities. Television is used to display dissection in Zoology practical subject.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

7

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

8

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

15

File Description	Documents
Any additional information	[View File](#)
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Prior information about exams are provided tostudents through various mechanisms such as display on notice board, whatsapp group, classroom and informal interactions. Principal forms an internal examination committee, members of organize Internal Exams. Mode of the exams are written. For the session 2021-22 this institutionserved as exam center for Annual Exams of B.A., B.Sc. and B.Com. programmesand Semester End Examinations of M.Sc.(Botany). ForM.Sc. (Botany) internal examinations are consists of 3 Comprehensive Continuous Assessments (CCA-I, CCA-II and CCA-III) which are organized at departmental level and has weightage of 30 marks. Mode of CCA is provided in the syllabus of M.Sc. (Botany). Practical Exams and Annual Exams of UG programmes and Semester End Examinations of PG programme are organized as per notification of Vishwavidyalaya. For annual examination and Semester End Examination, universitynotifies registration process, provide admit card and time table, according to which examinations are conducted.For practical examination, one internal and one external examiner are appointed by principal of the institution and by Vishwavidyalaya respectively. External Examiner for practical examination examine performance of students and send marks on foil/counter foil to Vishwavidyalaya along with attendance sheets and answerbooks.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

We ensure timely, transparent and efficient way to deal with examination related grievances. At institution level, help desk, notified by Principal looks after the concerned matter. This help desk is constituted as per letter from Department of Higher Education, Mantyalaya, Mahanadi Bhawan Atal Nagar Raipur no.1202/713/2019/38-1 Atal Nagar, date - 10/04/2019. Student raise their problems or issues, academic and non-academic, before the help desk or directly to principal. Help Desk committee consists of an incharge officer as chairman, Student council incharge and a female professor or assistant professor as member and student council representatives as volunteers. Subject teachers also resolve concerns of students at classroom level. University level administration helps the student to

address their issues related to Examination, admission processes, Mark-sheet, Degree, Migration certificates etc. Student can approach directly to the Vishwavidyalaya administration by mobile number, email or complaint box given on its website or by making physical application to Vishwavidyalaya through principal.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Our institute follows syllabus provided by Sant Gahira Guru Vishwavidyalay Sarguja, Ambikapur. Course outcomes are discussed with students prior to the commencement of classes and also displayed in website. In B.Sc. Prgramme, Zoology, Botany, Chemistry as main subjectsHindi & English asFoundation course are being taught. In B.A. Programme, Sociology, Geography, Economics as main subjects and Hindi & English as Foundation course are being taught. M.Sc. (Botany) is 4 semester programme offering studyof advance concepts of Botany.Bachelor of Commerce provides study of financial accounting and mathematics, Regulatory framework, Environment and Economics related to business. It also involves insight into corporate and cost accounting, management, company law, statistics and entrepreneurship, Income Tax and Indirect tax, Management accounting and auditing, financial management and market operation. Hindi and English are taught as foundation courses in all Undergraduate programmes, in which students learn about essay writing, reading comprehensions, grammar, letter writing, translation and poem. Student also learn Environmental Studiesas Foundation course in the first year, in which they go through with the hot topics of environmental concerns, biodiversity and sustainable development.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Institution follows different approaches to evaluate program outcomes, Programme specific outcomes and course outcomes. Direct approaches for undergraduate programmes involve performance in Annual Examinations, Internal examination and tests. Direct Approaches for postgraduate programme involve performance in Comprehensive Continuous Assessment (CCA) and Semester End Examinations. Results of these examinations are analyzed and discussed by teachers and further necessary efforts are taken to improve student performance such as discussion on answers written by students during internal examinations and CCA and also providing feedback on answer writings. Indirect approaches involve observation of skills and knowledge in various activities throughout the session such as performance in Vad-Vivad, Essay writing competition, Bhashan and active participation in classroom discussion.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

55

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://govtcollegeaara.in/wp-content/uploads/2022/12/Student-Satisfaction-merged-2021-22-1.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

This college is government institution. Despite of low funding and human resources, college encourages research and innovation amongstudents and faculties. In postgraduate programme M.Sc. (Botany), students participate in project work and social outreach in 2nd semester and Dissertation in 4th semester under supervision of subject teachers. These courses also encourages students to innovate and create knowledge and through documentation and discussion they practice transfer of knowledge.They also study Research Methodology and computer application in 1st semester. For experimental learning, laboratories are also available in Zoology, Botany, Chemistry and Geography subjects.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In Session 2021-22, there were following2 extension activities were organized -

1. Nasha Mukti Jagrukta Rally (Deaddiction Awareness Rally) - This railly was organized by NSS unit of the college on 26/02/2022 at village -Aara to sensitize and awareabout deaddiction from various narcotics, tobacco and alcoholicproducts.

2. World Cycling Day Rally - This rally was also organized by NSS unit of the college on 03/06/2022 at Village-Aara to create awareness on Environmnet Protection from Pollution and to promote plantation and cleanliness in village Aara.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

59

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

This College has its own building with09classrooms and 4 laboratoriesfor Zoology, Botany, Chemistry and Geography. 1 library cum reading room is alsoavailable having1773 books. Institution has 2 computers and 2 LCD projectors, 1 sound system and 1 LCD Television. Being in rural area, TATA sky connection for television is also availble in college. Students are also encouraged to use "Virtual Labs – An Ministry of Education, Govt. of India Initiative" for learning practical works. In Zoology Lab compound and dissecting light microscopes, Haemoglobinometer, Haemocytometer slide, Photocalorimeter, Turbiditimeter, Model of Human Body Parts, Museum specimens of different animals, Permanent Slides, chromatography chamber and Charts are available. In Botany lab compound light microscopes, Dissecting Microscopes, Permanent Slides, Weighing machine, Camera lucida, Centrifuge, Ganong's Potometer, Ganong's Respirometer, Willmount Bubbler, Museum specimens, Chromatography jar, Microtome and Oven are available. In Chemistry laboratory hot air oven, hot water bath tub, muffle furnace, pH Meter, Calorimeter, Distillation unit, digital weighing machine, turbidity meter, burette, pipette and other glassware and chemicals for practical classes are available. In Geography Lab maps of Chhattisgarh and India, plain table set, Prismatic compass set, Chain, Compass Box, Rain Gauge, Toposheets, Spirit Level, Globes are available.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

In this institution, Badminton, Table tennis, Volleyball, Carom, Chess, Cricket, Bhala, Tawa, Hockey, Skipping rope are available. Hall and Indoor ground are well maintained for cultural activities.Sound system with 2 Sound boxes is available in college. Hall and Indoor ground are used for cultural activities. Indoor and outdoor ground are used for sports activities.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is currently being operated manually. A register is maintained in library to document issuance and return of books.Library card is issued to each regular student enrolled in UG and PG programme. A Library cum reading room is available.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

.07134

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

106

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	<u>View File</u>

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

As this college is located in remote rural area, broadband connection is currently not available in college. Institution has alternative source for internet connectivity. We use internet from personal smart phone's hotspot and 4G Dongles to operationalize the essential works of the institution.College has 2 computers for students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

2

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	<u>View File</u>

4.3.3 - Bandwidth of internet connection in the Institution	**E. < 5MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3.99

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Department of Higher Education, Government of Chhattisgarh allocate funds for purchasing resources. As this college is government college, purchasing of required materials is done under Store & Purchase Rules. Blackboard in classroom is

regularly utilized for teaching learning process.Cleaning of classroom, baramda, library and laboratory is maintained by non teaching staff.Instructions are pasted on walls of laboratory and library about maintenance and utilization.Stock register is maintained by store incharge. Store Incharge issue sports material to students as per availibility and thier requirement. Construction work at campus and electricity work of transformer is maintained by Public Works Department, Jashpur Division and Chhattisgarh State Power Distribution Company Limited respectively. College Building's electricity work is maintained by local skilled person if required.Practical records, submitted by students after practical exams, are stored for a year. Library card is issued to each student. A register is being maintained in the library for recording book issue and return. Maximum 2 books are issued to each student in once. Before commencement of final exams students,obtain no dues certificate from library, sports and office in charge. Monthly information related to auction of scrap is provided to Commissioner, Department of Higher Education, Chhattisgarh.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

83

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	D. 1 of the above

File Description	Documents
Link to Institutional website	https://govtcollegeaara.in/2022/06/23/international-yoga-day-21-06-2022/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`90`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`90`

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	[View File](#)

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	[View File](#)

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

7

File Description	Documents
Upload supporting data for student/alumni	[View File](#)
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Principal notify Student union after election or nomination process as mentioned in ordinance provided by Sant Gahira Guru Vishwavidyalaya Surguja. As per the Ordinance, Student Union consists of Student Council and Activity Societies under patronage of Principal of the college. Student Council include President, VicePresident, Secretory and Joint Secretary and class representatives. College emphasizes active participation of students in various committees for decision making. Help Desk Committee, IQAC, Technical Capacity Building workshop Organizing committee and different committeeshave student representation.

File Description	Documents
Paste link for additional information	https://govtcollegeaara.in/2021/11/20/committees-2021/
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File]()

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

As this is newly established institution and due to less number of students passed out in final year exams, Alumni association is newly formed and is in developing stage. Alumni association was constituted on 17-12-2018 under the patronage of Principal and is active since then. Mr. Gopal Krishan Yadav (Assistant Professor, Commerce) is in-charge of the association for this academic year. As on date alumni association is not registered. College will soon register the association. Objective of the association is to support the institution in various activities which facilitate benefit of the students and institution. To contribute toward formation of improved learning environment in institution through organizing activities, financially assisting to poor students and institution, giving suggestions on developmental issues.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Located in rural tribal area, where majority of the people belong to economically weaker background, institution thrusts on enhancing their educational needs.This is also reflected by our motto – Dhiyo yonah Prachodayat meaning intellect that inspires and Aapt Dipo Bhawa – Be a light unto yourself. Mission – Government College, Aara, is situated in remote rural area. Being in a tribal area, this region is marginalized as far as the higher education is concerned. Our mission is - 1. To provide value based and quality education. 2. To promote higher education among youths in this region. 3. To work towards holistic development of students so that they independently identify and cater the need of society. 4. To strive for excellence and to provide a better learning environment. 5. To propagate cultural diversity, ecofriendly practices and to promote sustainable development.Sanctioning new posts, Transfer and Posting of Teaching and Non teaching staffs, provide funding, Opening new courses and programmes are done by Department of Higher Education, Government of Chhatisgarh. Principal serves as head of the institute. All the academic and administrative processes in the college are monitored and carried out by various committees under supervision of the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

To operate, monitor and coordinate different functions of the college, Principal forms various committees. Separating various functions across various committees and providing them autonomy to carry out functions reflects the decentralization and participation of each member. Members of the committees consist of Teachers, office staff and students and in some cases parents or social workers. Planning and implementation of action in the tuning with vision and mission is carried out by these committees undersupervision of Principal. As this is newly established institution , hence through regular IQAC meetings, institute monitors and review academic and co curricular activities. Other various empowered committees are Janbhagidari Samiti, Alumni Association, Student Union, Purchasing committee, Internal examination committee, Student grievance redressal committee (Help Desk Committee), Admission cell, Time table committee etc. They organize meetings to take and monitor such decisions in line with vision and mission and get notify by principal. In addition to that Parent Teacher meeting is organized to discuss various aspects of Teaching learning processes, evaluation, student performance and other activities.

File Description	Documents
Paste link for additional information	https://govtcollegeaara.in/2021/11/20/committees-2021/
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Established in 2012, this college depends on State Government's provided funds and resources. College is in tribal notified rural area, which is also bordered with neighbor Jharkhand state. SWOC analysis and regular Feedback from stakeholders are taken and analysed to improve quality in institutional practices. The following proposed strategic steps are needed –
1.Increasing student enrollment in existing programmes.
2.Establishing Solar panels and broadband to cater institution's electricity and internet need. 3.Filling up vacant positions with regular staffs. 4.Modernizing existing classrooms, library and laboratories. 5.Opening of employment oriented professional programmes. 6.Digitization of office

works. 7.Boundary wall, Playground and Cycle Stand will be constructed.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Principal is head of institute and also Drawing and Disbursing Officer (DDO).Principal notify committees for various functions such as Admission, Internal Examination, IQAC, Purchasing Committee etc. Different functions are carried out by these committees and supervised by Principal.Chhattisgarh Civil Services (General Conditions of Service) Rules, 1961 and Chhattisgarh Education Service (Collegiate Branch), 1990 are applicable on regular teaching staff. For Non teaching Staff such as Assistant Grade-3, Laboratory Technician and Peon, appointment is made through Recruitment Exams.Chhattisgarh Civil Services (Classification, Control and Appeal) Rules 1966 and Chhattisgarh Civil Services (Conduct) Rules, 1965 are applicable on non teaching posts. Guest lecturers against vacant positions of Assistant Professors and Professor are appointed by college as per instructions provided by Commissioner, Department of Higher Education, Chhattisgarh. Right to Information Act, 2005 is applicable to this college. For providing services to students, their applications regarding Fees Refund, Admission, Scholarships, Books issue, Transfer certificate, Marksheet, Character Certificate,Identitiy card issue are also covered by Chhattisgarh Lok Seva Gurantee Act, 2011. Monthly information of applications recieved from students regarding these services, resolved and pending for resolution is provided to Commissioner, Department of Higher Education, Chhattisgarh.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://govtcollegeaara.in/wp-content/uploads/2022/03/organogram.pdf
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Being a State Government Institution, welfare measures of employees are bound to various rules as decided by Chhattisgarh State Government. As per various rules and regulations applicable following welfares measures are provided to regular employees- 1. Promotions are made as per state governments rules. 2. Regular staffs are provided with Group Insurance Scheme and Pensionas per state government rules. 3. Department of Higher Education Government of Chhattisgarh give permission to employees for pursuing Ph.D. orM.Phil. 4. Leave facilities such as Casual Leave, Earned Leave, Medical Leave, Maternity and Child care leave (for female staff), Paternity leave as per Chhattisgarh civil services (Leave) rules, 2010. 5. Financial Incentives such as increment in Dearness allowance, Annual Salary increment are provided as decided by Finance Department of state government. 6. Compassionate Appointmentfor dependent,

in case of death of On duty regular employee. Health Department, Government of Chhattisgarh sanction various hospitals across Chhattisgarh for medical purpose. In addition to these measures,

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Confidential Report - Prescribed format for "Confidential Report" is available in the office along with forms of "Necessary Information related to Government Employee" and

"Annual Information of Fixedand Movable assests". Each regular teaching staff and non teaching staff fill this forms for self assessment at the end of March each year. Principal give remark on confidential report of each employee andforward it to Reviewer Officer (Additional Director, Department of Higher Education, Sarguja Division, Ambikapur) and then Sanctioning Officer (Commissioner, Department of Higher Education, Chhattisgarh). Confidential report of Principal is first remarked by Additional Director, Higher Education Department, Sarguja Division, Ambikapur and then Sanctioning Officer (Commissioner, Department of Higher Education, Chhattisgarh). Performance Based Appraisal System (PBAS) for teaching Staff - All regular teaching staff (Assistant Professors and Professors) fill the form prescribed under Performance Based Appraisal system, which is forwarded to Joint Director, IQAC, Directorate of Higher education, Raipur at the end of March every year for review and further necessary action. Promotion of Peon , Assistant Grade-3 and Assistant Grade-2 is based on state government rules and according to which Commissioner, Department of Higher education, Government of Chhattisgarh notify seniority list and promotion order.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Principal is the Drawing and Disbursing Officer (DDO) and is authorize by Office of The Accountant General (Lekha aur Hakdari), Raipur, Chhattisgarh to withdraw funds from District Treasury, Jashpur for office establishment. Accountant General renew authorization of DDO each year in the begining of new financial year. Commissioner, Department of Higher Education, Government of Chhattisgarh notify the appointment of Principal and DDO. Presently Mrs. Vandana Pathak, Assistant professor (Economics) is Principal Incharge and DDO of this college. Office of the Accountant General, Raipur and Directorate of Treasury, Accounts and pension (Sarguja Division) conducts external financial audits time to time. In addition to that

data matching (Lekha Milaan or Ankde Milan) of expenditure in every quarter is carried out as per letter from Accountant General's office, Raipur. Principal/DDO authorize all the records of financial transaction of the college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Department of Higher Education, Govt. of Chhattisgarh provide fund under different heads of budget for purchasing of various items and paying salary and allowances to staff. Purchasing of items are carried out as per Chhattisgarh Store purchase rules, 2002. Institution ensures optimal utilization of resources through Principal, who notify purchasing committee which ensures purchasing of required resources as per Purchase Rules. Teachers provide requirements for Laboratory equipment and materials, Books, furniture, ICT devices for purchasing from the fund allocated in concerned heads. Quotation are sought and necessary formalities as per rules are carried out. Then after receiving and checking purchased resources entry in stock register is carried out by store in-charge. Details of bills are entered in treasury portal (https://ekoshonline.cg.nic.in/)

then Online payment to vendor or paying salaries and allowances to staff is done by District Treasury, Jashpur. Mr. Sanjay Pal Singh Painkra, Assistant Grade – 3 is currently store in-charge and maintains register for storing and issuing items from store.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In this academic year 4 IQAC meetings were organized. Main contributions for this year were as following -

1. Time schedule and rules were framed and passed for operationalizing library works.

2. Due to releiving of 2 non teaching staffs, office workdivision was facilitited by IQAC and principal notified work division order.

3. Discussion on progress of syllabus and examination was carried out.

4. Common format for documenting events andactivities was prepared to strengthen documentation.

5. A resolution was passedon starting Value Added course on "Daily Life IT" in this academic year.

6. Prosopal for developing a Botanical Garden was passed.

File Description	Documents
Paste link for additional information	https://govtcollegeaara.in/iqac/
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC of this institute comprise of teachers, non teaching staffs, students, alumni, parents of students, chairman of janbhagidari samiti and local citizen. Discussion onprogress ofacademic work, syllabus, student attendance, use of ICT in teaching learning and performance of students in examinations were carried out and reviewed in meetings. 2. Teachers are encouraged to increase attendance of students in classroom activities. 3. IQAC also discusses on organizing activities mentioned in and as per academic calender. 4. Progress of NAAC related works and preparing AQAR of the college are also part of agenda in IQAC meetings. 5. As this is new institution, regularizing IQAC meetingsis crucial to review and to improve in quality aspects. 6. Documentation of various activities is necessary. IQAC encourages teachers and staff to document various activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://govtcollegeaara.in/ssr/
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institute has separate toilets facility for male and female. Institute has Women Sexual Harassment Redressal committee (Internal Compaints Committee) for female students and provide them necessary guidance. Information about sexual harassment redressal is also provided in wall of entry gate of college building by Chhattisgarh State Women Commission. A separate common room is available for female students. In this way Institute ensures the facilities whichshows gender sensitivity. Reservation for Women is provided during Admission in UG and PG programmes as mentioned in Admission Guidelines. In Addition to that webinar on Internation Women's Day was organized to promote gender sensitivity on 08.03.2022.In additioin to that College has organized Legal Awareness Program on "Good Touch, Bad Touch" on 17/09/2021. Web link for the activity is -https:/ /govtcollegeaara.in/2021/09/28/legal-awareness-program-17-09-2021/

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://govtcollegeaara.in/facilities-for-women/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid and Liquid Waste Management - Waste management is ensured by providing dustbin. As the numberof students is currently low and location of campus is interior, institute has less waste production. Solid waste is managed by Dustbin. Institute has sufficient dustbins for current solid waste produce. Liquid waste is also in lower quantity, sometimes null. Also Canals are made around building to flow the water. Soaking pits are there to absorb the liquid out flow from washroom. Presently there is no e-waste management facility. An online lecture event was organized by District Legal Service Authority, Jashpur on "Management - A speical drive for solid waste" on 31/01/2022, weblink is -https://govtcollegeaara.in/2022/02/01/webinar-on-environmental-issue/

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water	B. Any 3 of the above

bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit   3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Sadari and Hindi are locally spoken language. Most of the Localstudents in college speak Sadari and Hindi which represent linguistic inclusiveness.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Institution has organized "Jhiram Shrdhanjali Diwas' on 25/05/2022 to sensitize students and teachers to constitutional obligations. In this event students and teachers took oath to contribute in making peaceful society. Weblink of the event is -https://govtcollegeaara.in/2022/05/28/%e0%a4%9d%e0%a5%80%e0%a4%b0%e0%a4%ae-%e0%a4%b6%e0%a5%8d%e0%a4%b0%e0%a4%a6%e0%a5%8d%e0%a4%a7%e0%a4%be%e0%a4%82%e0%a4%9c%e0%a4%b2%e0%a4%bf-%e0%a4%a6%e0%a4%bf%e0%a4%b5%e0%a4%b8-25-05-2022/

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://govtcollegeaara.in/2022/05/28/%e0%a4%9d%e0%a5%80%e0%a4%b0%e0%a4%ae-%e0%a4%b6%e0%a5%8d%e0%a4%b0%e0%a4%a6%e0%a5%8d%e0%a4%a7%e0%a4%be%e0%a4%82%e0%a4%9c%e0%a4%b2%e0%a4%bf-%e0%a4%a6%e0%a4%bf%e0%a4%b5%e0%a4%b8-25-05-2022/
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**D. Any 1 of the above**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In this academic year, Institution organized following days of national and international importance -

1. Independance Day on 15/08/2021 - Weblink of the program is - https://govtcollegeaara.in/2021/08/15/independence-day-15-08-2021/

2. Republic Day on 26/01/2022 - Weblink of the program is -https://govtcollegeaara.in/2022/01/30/republic-day-26-01-2022/

3. National Science Day on 28/02/2022 - Weblink of the program is -https://govtcollegeaara.in/2022/03/16/national-science-day-28-02-2022/

4. World Environment Day on 05/06/2022 - Theme of this year was "Only One Earth". Weblink of the program is -https://govtcollegeaara.in/2022/06/07/only-one-earth-world-environment-day-05-06-2022/

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. 1st Best Practiceis " Technical Capacity Building Workshop 4.0". Thisyear it was organized on 13/09/2021 - 18/09/2021 in Hybrid Mode.Itwasaimed to encourage smartphone usage in teaching learning processes to induce technologyfriendly learning environment. Some of the senior students participated as resource person. Participants were given the trainingto use Google's - Gmail, Drive, Meet, Chrome Classroom and Translate, PDF, Digilocker, Youtube, Powerpoint,epgpaathshala and other resources,Notification and Data Security. The use of these apps isevident in students interactions and in classroom activities.Main constraints in this practice were limited availability of the smartphoneand internet.Hence the workshop was organized to train theparticipants.

2. 2nd Best Practice isMaintaining Institution's Website. It is aimed to provide institutional information in internet.One of main requirement of the collegeis to provide informationthrough internet. Due to limited funding,creating a website and maintaining itis costly in terms of finance and human resource. So College created its own website on wordpress and is presenting information in internet to students and general public. Website-https://govtcollegeaara.in/The main problems encountered in the practice are lack of technical staff, computer and proper internet connectivity.

File Description	Documents
Best practices in the Institutional website	https://govtcollegeaara.in/2021/09/11/technical-capacity-building-workshop-4-0/
Any other relevant information	https://govtcollegeaara.in/

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

In this academic year, college has performed in activities ofSystematic Voters' Education and Electoral Participation (SVEEP) programs. Districtlevel debate competition was organized by District Elction Office, Jashpur

between01/11/2021-12/11/2021 in which onestudent Mr. Sajnay Kumar secured first position. Link of the program is -https://govtcollegeaara.in/2021/11/12/inter-college-debate-competition/

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

1. To organize regular meetings of IQAC.

2. To identify & strengthen best practices.

3. To strengthen documentation of activities.

4. To maintain college website.

5. To strengthen management related works byprovidingsuggestions through IQAC.

6. Starting of Value Added Courses on Langugaes.

7. To organize orientation program for newly admitted students

8. To strengthen communication amongdepartments and office.